



Children's  
Ability Fund

10024 164 St NW  
Edmonton AB T5P 4Y3  
Ph: 780-454-9191  
www.childrensabilityfund.ca  
email:marilyn@childrensabilityfund.ca

## Program Registration Fees REQUEST FORM

Please answer all questions on the application form in full. If any information is missing or the application is incomplete, it may be returned for completion resulting in a delay processing the request.

Name of Participant \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ PC \_\_\_\_\_

Phone # (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_ Date of Birth \_\_\_\_\_  
(dd/mm/yy)

Disability \_\_\_\_\_

Number of family members living in your household \_\_\_\_\_

Name of Parent/Guardian (if participant is under 18) \_\_\_\_\_

Phone # (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Address (If different than above) \_\_\_\_\_

City \_\_\_\_\_ PC \_\_\_\_\_

### Required Documentation (Please ensure the following information is included with your application)

- Photocopy of Canadian birth certificate or permanent residence card
- The most recent Notice of Assessment (s) from Canada Revenue Agency (confirming **household** gross income). Eligibility is based on the Low Income Cutoff (times 2) from Statistics Canada.
- A confirmation of the disability from the appropriate professional (occupational therapist, physical therapist, speech language pathologist, teacher, social worker, etc)

*Availability to fund all eligible applications received is conditional of availability of funds.*

*Please allow a minimum of two weeks to receive notification from the Children's Ability Fund as to the status of your eligibility for funding. Applicants will be notified by e-mail or phone of the committee's decision.*



Children's  
Ability Fund

10024 164 St NW  
Edmonton AB T5P 4Y3  
Ph: 780-454-9191  
www.childrensabilityfund.ca

## Program Registration Fees GUIDELINES

This fund was established to help children with disabilities participate in programs which encourage educational, recreational and physical activities in their community.

- ✧ A financial needs assessment is required to determine eligibility. (based on Low Income Cut-off (times 2) from Statistics Canada)
- ✧ Eligible programs must be run over a set term ~ **funding is not provided for drop in or one-time only sessions.**
- ✧ Program registration fee funding is limited to a maximum of \$500 annually per person.
- ✧ Individuals may apply once per calendar year only. More than one program fee may be submitted. Separate reimbursement forms must be completed for each program.
- ✧ It is up to the individual/guardian to pay and submit receipts showing costs incurred for reimbursement.
- ✧ Cheques will be issued to reimburse the cost of the program once the program has been completed.
- ✧ Availability to fund all eligible applications received is conditional upon availability of funds.
- ✧ Please allow a minimum of two weeks to receive notification from the **Children's Ability Fund** as to the status of your eligibility for funding. Applicants will be notified by e-mail or phone of the committee's decision.

Examples of eligible program expenses:

- ✧ Community activities (conferences, community workshops)
- ✧ Fine Arts (art, music)
- ✧ Physical activities (yoga, swimming, martial arts, dance, sailing, horseback riding)
- ✧ Literacy programs (community based education, reading, writing, math)
- ✧ Transitional/life skills training
- ✧ Employment programs
- ✧ Camping Fees
- ✧ Computer programs
- ✧ Sports (Soccer/baseball/basketball/volleyball/curling/hockey)

Areas of non-support

- ✧ Therapeutic or medical treatments
- ✧ Transportation

### PROCEDURE

- Step 1 – Remit completed Program Registration Fees Request Form for a pre-screening of eligibility for funding only – this does not confirm eligibility of program expenses.
- Step 2 – **Children's Ability Fund** will call or e-mail to confirm criteria for funding approval has been met. A Reimbursement Form will then be sent to the applicant.
- Step 3 – Remit the completed Reimbursement Form with requested information such as program name, description, benefits provided, contact information and dates attended along with receipt(s). Please see examples of eligible program expenses.

If you have questions please call 780-454-9191 or send an e-mail to [marilyn@childrensabilityfund.ca](mailto:marilyn@childrensabilityfund.ca)